VI   2022-2023 Verification Worksheet - Independent
_____

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before rewarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. **You must complete and sign this worksheet, attach any required documents, and submit the form to the financial aid administrator at your school.** Your school may ask for additional information. If you have questions about verification, contact your financial aid office as soon as possible so your financial aid will not be delayed.

SECTION A: Student's Information

_____   _____
Student's Last Name   First Name   MI   Student's Identification (ID) no.

_____   _____
Student's Street Address (include apt. number)   Student's Date of Birth

_____   _____
City, State, Zip Code   Student's Email Address

_____   _____
Student's Home Phone Number (including area code)   Student's Cell Phone Number

SECTION B: Number of Household Members and Number in College:

List below the people in the student's household.
Include:

- The student
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2022, through June 30, 2023, even if the children do not live with the student.
- Other people that now live with the student and the student or spouse provide more than half of the other people's support and will continue to provide more than half of their support through June 30, 2023.

For any household members who will be enrolled AT LEAST HALF TIME in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022 and June 30, 2023, include the name of the college. *If more space is needed, provide a separate page with the student's name and ID number at the top.*

Full Name	Age	Relationship to student	College	Will be Enrolled at Least Half Time (Y or N)
		Self		

SECTION C1: STUDENT 2020 IRS INCOME TAX FILER

Instructions: <mark>Complete this section if the student filed a 2020 IRS Income Tax Return.</mark> *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2020 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

How will you provide your 2020 Income Tax Return Information? Check the box that applies:

☐ **IRS DRT** -The student **has used** the IRS DRT in the *FAFSA on the Web* to transfer 2020 IRS income tax information into the student's FAFSA.

☐ **Will use the IRS DRT**- The student **has not yet used** the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2020 IRS income tax return information into the student's FAFSA once the 2020 IRS income tax return has been filed.

☐ **Will provide a copy of your 2020 IRS Tax Transcript or Return**- The student is **unable or chooses not to use** the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2020 IRS Tax Return Transcript**.

A **2020 IRS Tax Return Transcript** may be obtained through:

- **Get Transcript by Mail** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- **Get Transcript Online** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- **Automated Telephone Request** – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- **Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

SECTION C2: STUDENT NON-TAX FILER

Instructions: <mark>Complete this section if the student DID NOT file a 2020 Tax Return</mark> and <mark>are not required</mark> to file a 2020 income tax return with the IRS.

Check the box that applies:

☐ **UNEMPLOYED**- The student **was not employed** and had **no income** earned from work in 2020.

<mark>☐</mark> **EMPLOYED**- The student **was employed in 2020** and has listed below the names of all employers. The amount earned from each employer in 2020, and whether an IRS W-2 form is provided. <mark>{Provide copies of all 2020 IRS W-2 forms issued to the student by their employers}. List every employer even if the employer did not issue an IRS W-2 form.</mark>

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	2020 Amount Earned	IRS W-2 Provided?

***Please Note: We may require you to provide documentation from the IRS that indicates a 2020 IRS income tax return was not filed with the IRS.

SECTION D: SIGNATURES

**Each person signing below certifies that all of the information reported is complete and correct.
I understand that if I purposely give false or misleading information, I may be fined, sentenced to jail, or both.**

_____   _____
Print Student's Name   Student's ID Number

_____   _____
Student's Signature (Required)   Date

_____   _____
Spouse's Signature (Optional)   Date